

		FOR OFF USE					

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2005  
STATE OF ILLINOIS  
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES  
FINANCIAL AND STATISTICAL REPORT FOR  
LONG-TERM CARE FACILITIES  
(FISCAL YEAR 2005)

IMPORTANT NOTICE  
THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE ANY INFORMATION ON OR BEFORE THE DUE DATE WILL RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

<b>I. IDPH Facility ID Number:</b> <u>0020206</u>		<b>II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER</b>	
<b>Facility Name:</b> <u>Greenwood Manor Nursing Home</u>		<p>I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>1/1/05</u> to <u>12/31/05</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.</p> <p>Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.</p>	
<b>Address:</b> <u>410 Fletcher</u> <u>Jerseyville</u> <u>62052</u>			
Number City Zip Code			
<b>County:</b> <u>Jersey</u>			
<b>Telephone Number:</b> <u>(618) 498-6427</u> <b>Fax #</b> <u>(618) 639-3339</u>			
<b>IDPA ID Number:</b> <u>370973047001</u>			
<b>Date of Initial License for Current Owners:</b> _____			
<b>Type of Ownership:</b>			
<input type="checkbox"/> VOLUNTARY, NON-PROFIT			
<input type="checkbox"/> Charitable Corp.			
<input type="checkbox"/> Trust			
<b>IRS Exemption Code</b> _____			
<input checked="" type="checkbox"/> PROPRIETARY			
<input type="checkbox"/> Individual			
<input type="checkbox"/> Partnership			
<input checked="" type="checkbox"/> Corporation			
<input type="checkbox"/> "Sub-S" Corp.			
<input type="checkbox"/> Limited Liability Co.			
<input type="checkbox"/> Trust			
<input type="checkbox"/> Other _____			
<input type="checkbox"/> GOVERNMENTAL			
<input type="checkbox"/> State			
<input type="checkbox"/> County			
<input type="checkbox"/> Other _____			
<b>In the event there are further questions about this report, please contact:</b>			
<b>Name:</b> <u>Mary C. Plummer</u> <b>Telephone Number:</b> <u>(618) 498-6427</u>			
		<b>Officer or Administrator of Provider</b>	
		(Signed) _____ (Date) _____	
		(Type or Print Name) <u>Mary C. Plummer</u>	
		(Title) <u>Administrator</u>	
		<b>Paid Preparer</b>	
		(Signed) _____ (Date) _____	
		(Print Name and Title) <u>Dennis E. Ulrich, Certified Public Accountant</u>	
		(Firm Name & Address) <u>Scheffel &amp; Company, P.C.</u>	
		<u>143 North Kansas Street, Edwardsville, IL 62025</u>	
		(Telephone) <u>(618) 656-1206</u> Fax # <u>(618) 656-3536</u>	
		MAIL TO: BUREAU OF HEALTH FINANCE ILLINOIS DEPT OF HEALTHCARE AND FAMILY SERVICES 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630	

Facility Name & ID Number Greenwood Manor Nursing Home

# 0020206 Report Period Beginning: 1/1/05 Ending: 12/31/05

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,  
(must agree with license). Date of change in licensed beds \_\_\_\_\_

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>98</u>	Skilled (SNF)	<u>98</u>	<u>35,770</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>98</u>	TOTALS	<u>98</u>	<u>35,770</u>	7

B. Census-For the entire report period.

	1 Level of Care	2 3 4 5 Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF	<u>138</u>		<u>1,886</u>	<u>2,024</u>	8
9	SNF/PED					9
10	ICF	<u>22,119</u>	<u>7,890</u>		<u>30,009</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>22,257</u>	<u>7,890</u>	<u>1,886</u>	<u>32,033</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed  
bed days on line 7, column 4.) 89.55%

D. How many bed-hold days during this year were paid by the Department?

0 (Do not include bed-hold days in Section B.)

E. List all services provided by your facility for non-patients.  
(E.g., day care, "meals on wheels", outpatient therapy)

NONE

F. Does the facility maintain a daily midnight census? YES

G. Do pages 3 & 4 include expenses for services or  
investments not directly related to patient care?

YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 1/28/74

J. Was the facility purchased or leased after January 1, 1978?

YES ☐ Date \_\_\_\_\_ NO ☒

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number  
of beds certified 14 and days of care provided 1,886

Medicare Intermediary ADMINISTAR

IV. ACCOUNTING BASIS

ACCRAUAL ☒ MODIFIED CASH\* ☐ CASH\* ☐

Is your fiscal year identical to your tax year? YES ☐ NO ☐

Tax Year: 12/31/05 Fiscal Year: 12/31/05

\* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number      Greenwood Manor Nursing Home      #      0020206      Report Period Beginning:      1/1/05      Ending:      12/31/05

**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>A. General Services</b>											
1	Dietary	136,851	18,815	8,960	164,626		164,626		164,626			1
2	Food Purchase		150,110		150,110		150,110		150,110			2
3	Housekeeping	72,546	19,249		91,795		91,795		91,795			3
4	Laundry	71,920	30,596		102,516		102,516		102,516			4
5	Heat and Other Utilities			90,017	90,017		90,017		90,017			5
6	Maintenance	51,263		70,350	121,613		121,613		121,613			6
7	Other (specify):*											7
8	<b>TOTAL General Services</b>	332,580	218,770	169,327	720,677		720,677		720,677			8
	<b>B. Health Care and Programs</b>											
9	Medical Director			10,200	10,200		10,200		10,200			9
10	Nursing and Medical Records	1,219,149	230,059	13,188	1,462,396		1,462,396		1,462,396			10
10a	Therapy	96,305		26,764	123,069		123,069		123,069			10a
11	Activities	37,310	8,326	3,080	48,716		48,716		48,716			11
12	Social Services	54,829			54,829		54,829		54,829			12
13	CNA Training											13
14	Program Transportation											14
15	Other (specify):*											15
16	<b>TOTAL Health Care and Programs</b>	1,407,593	238,385	53,232	1,699,210		1,699,210		1,699,210			16
	<b>C. General Administration</b>											
17	Administrative	36,596		10,699	47,295		47,295	(3,726)	43,569			17
18	Directors Fees											18
19	Professional Services			43,200	43,200		43,200	1,093	44,293			19
20	Dues, Fees, Subscriptions & Promotions			7,320	7,320		7,320	(1,882)	5,438			20
21	Clerical & General Office Expenses	50,069	17,990	22,984	91,043		91,043	319	91,362			21
22	Employee Benefits & Payroll Taxes			289,497	289,497		289,497		289,497			22
23	Inservice Training & Education											23
24	Travel and Seminar			3,348	3,348		3,348		3,348			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			101,299	101,299		101,299		101,299			26
27	Other (specify):*			389,780	389,780		389,780	(389,780)				27
28	<b>TOTAL General Administration</b>	86,665	17,990	868,127	972,782		972,782	(393,976)	578,806			28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	1,826,838	475,145	1,090,686	3,392,669		3,392,669	(393,976)	2,998,693			29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass-ification	Reclassified Total	Adjust-ments	Adjusted Total	FOR OHF USE ONLY		
		Salary/Wage	Supplies	Other	Total					9	10	
	D. Ownership	1	2	3	4	5	6	7	8			
30	Depreciation			12,397	12,397		12,397	36,148	48,545			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			44,736	44,736		44,736	(5,936)	38,800			32
33	Real Estate Taxes							36,023	36,023			33
34	Rent-Facility & Grounds			156,000	156,000		156,000	(156,000)				34
35	Rent-Equipment & Vehicles			2,081	2,081		2,081		2,081			35
36	Other (specify):*											36
37	TOTAL Ownership			215,214	215,214		215,214	(89,765)	125,449			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers											39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			54,993	54,993		54,993		54,993			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			54,993	54,993		54,993		54,993			44
	GRAND TOTAL COST											
45	(sum of lines 29, 37 & 44)	1,826,838	475,145	1,360,893	3,662,876		3,662,876	(483,741)	3,179,135			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 1/1/05 Ending: 12/31/05

VI. ADJUSTMENT DETAIL A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.  
In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	15,010	30		9
10	Interest and Other Investment Income	(5,936)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(3,726)	17		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties	(6,973)			18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt				24
25	Fund Raising, Advertising and Promotional	(164)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising	(1,718)	20		28
29	Other-Attach Schedule	(389,780)			29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (393,287)		\$	30

OHF USE ONLY							
48		49		50		51	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	(97,427)		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ (97,427)		36
37	(sum of SUBTOTALS TOTAL ADJUSTMENTS (A) and (B) )	\$ (490,714)		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.  
(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

STATE OF ILLINOIS

Page 5A

Greenwood Manor Nursing Home

ID#0020206

Report Period Beginning:1/1/05

Ending:12/31/05

Sch. V Line

NON-ALLOWABLE EXPENSES

Amount

Reference

1	Bad debt of management fees from Greenwood	\$		1
2	Manor West, a related party	(389,780)	27	2
3				3
4				4
5				5
6				6
7				7
8				8
9				9
10				10
11				11
12				12
13				13
14				14
15				15
16				16
17				17
18				18
19				19
20				20
21				21
22				22
23				23
24				24
25				25
26				26
27				27
28				28
29				29
30				30
31				31
32				32
33				33
34				34
35				35
36				36
37				37
38				38
39				39
40				40
41				41
42				42
43				43
44				44
45				45
46				46
47				47
48				48
49	Total	(389,780)		49

## Summary A

**12/31/05**

[illegible]





VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
Lawrence B. Plummer	100	Greenwood Manor West, Inc.	Jerseyville	Greenwood Manor Land Trust	Jerseyville	Rental

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V		2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	19	Professional	\$	Greenwood Manor Land Trust	66.67%	\$ 1,093	\$ 1,093	1
2	V	30	Depreciation		Greenwood Manor Land Trust	66.67%	21,138	21,138	2
3	V	33	Real Estate Taxes		Greenwood Manor Land Trust	66.67%	36,023	36,023	3
4	V	34	Rent	156,000	Greenwood Manor Land Trust	66.67%		(156,000)	4
5	V	21	General Administrative		Greenwood Manor Land Trust	66.67%	319	319	5
6	V								6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ 156,000			\$ 58,573	\$ * (97,427)	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 1/1/05 Ending: 12/31/05

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1  Name	2  Title	3  Function	4  Ownership Interest	5  Compensation Received From Other Nursing Homes*	6  Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7  Compensation Included in Costs for this Reporting Period**		8  Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Lawrence B. Plummer	Medical Director	Medical Director	100.00		8	20.00	Fees	\$ 1,200	9-3	1
2	Mary Plummer	Administrator	Administrator			40	100.00	Wages	36,596	17-1	2
3											3
4											4
5											5
6											6
7											7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 37,796		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number Greenwood Manor Nursing Home # 0020206 Report Period Beginning: 1/1/05 Ending: 12/31/05

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☒

B. Show the allocation of costs below. If necessary, please attach worksheets.

Name of Related Organization \_\_\_\_\_  
Street Address \_\_\_\_\_  
City / State / Zip Code \_\_\_\_\_  
Phone Number (\_\_\_\_) \_\_\_\_\_  
Fax Number (\_\_\_\_) \_\_\_\_\_

	1 Schedule V Line Reference	2  Item	3 Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	4  Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
	1					\$	\$			1
	2									2
	3									3
	4									4
	5									5
	6									6
	7									7
	8									8
	9									9
	10									10
	11									11
	12									12
	13									13
	14									14
	15									15
	16									16
	17									17
	18									18
	19									19
	20									20
	21									21
	22									22
	23									23
	24									24
	25	TOTALS				\$	\$		\$	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	White Hall National Bank		X	Operating Loan Consolidation		8/1/03	\$ 450,000	\$ 402,470	8/1/2018	5.6500	\$ 18,027	1	
2												2	
3												3	
4												4	
5												5	
	Working Capital												
6	White Hall National Bank		X	Operating Line of Credit		Various	Various	499,272		7.2500	26,709	6	
7												7	
8												8	
9	TOTAL Facility Related						\$ 450,000	\$ 901,742			\$ 44,736	9	
	B. Non-Facility Related*												
10												10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$	14	
15	TOTALS (line 9+line14)						\$ 450,000	\$ 901,742			\$ 44,736	15	

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ N/A Line #

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

		<b>Important</b> , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2004 report.				\$	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)				\$36,023	2
3. Under or (over) accrual (line 2 minus line 1).				\$36,023	3
4. Real Estate Tax accrual used for 2005 report. (Detail and explain your calculation of this accrual on the lines below.)				\$	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. <b>(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)</b>				\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. <b>TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)</b>				\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.				\$36,023	7
Real Estate Tax History:					
Real Estate Tax Bill for Calendar Year:		2000	25,880	8	
		2001	25,489	9	
		2002	29,526	10	
		2003	32,799	11	
		2004	34,544	12	
				13	FROM R. E. TAX STATEMENT FOR 2004 \$13
				14	PLUS APPEAL COST FROM LINE 5 \$14
				15	LESS REFUND FROM LINE 6 \$15
				16	AMOUNT TO USE FOR RATE CALCULATION \$16

- NOTES:
1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.

2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
**This denial must be no more than four years old at the time the cost report is filed.**

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates RE: 2004 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2004 real estate tax costs, as well as copies of your original real estate tax bills for calendar 2004.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2004 real estate tax bill to the Department of Public Aid, Bureau of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2005 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Bureau of Health Finance at (217) 782-1630.

2004 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Greenwood Manor Nursing Home COUNTY Jersey

FACILITY IDPH LICENSE NUMBER 0020206

CONTACT PERSON REGARDING THIS REPORT Mary C. Plummer, Administrator

TELEPHONE (618) 498-6427 FAX #: (618) 639-3339

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2004 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2004.

(A)	(B)	(C)	(D) Tax Applicable to Nursing Home
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. 04-208-024-00	S28 T8 R11 Jersey Township	\$ 36,023.30	\$ 36,023.30
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
TOTALS		\$ 36,023.30	\$ 36,023.30

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES X NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2004 tax bills which were listed in Section A to this statement. Be sure to use the 2004 tax bill which is normally paid during 2005.

	1	2	3	4	
A. Land.	Use	Square Feet	Year Acquired	Cost	
	1 To accommodate Bldg.		1973	\$ 15,000	1
	2 and Parking	153,475	1981	1,267	2
	3 TOTALS	153,475		\$ 16,267	3

**XI. OWNERSHIP COSTS (continued)**

**B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	98		1974	1974	\$ 775,750	\$ 19,394	40	\$ 19,394	\$	\$ 620,600	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	Sewer			1974	28,540		10			28,540	9
10	Air Conditioner			1980	8,000		8			8,000	10
11	Air Conditioner			1981	8,000		5			8,000	11
12	Air Conditioner			1982	1,387		5			1,387	12
13	Air Conditioner			1983	2,323		5			2,323	13
14	Wiring			1983	1,760		7			1,760	14
15	Additional Parking			1984	2,050		15			2,050	15
16	Air Conditioner			1984	1,241		5			1,241	16
17	Painting/Wallpaper			1981	3,520		8			3,520	17
18	Ice Machine			1981	1,308		5			1,308	18
19	Building Repair			1981	1,560		5			1,560	19
20	Redecorating Rooms			1981	14,804		7			14,804	20
21	Lighting			1986	3,206		20	133	133	3,206	21
22	Air Conditioner			1986	1,329		8			1,329	22
23	Air Conditioner			1986	3,775		8			3,775	23
24	New Walls			1986	1,318		20	66	66	1,274	24
25	Roof			1987	29,000	935	30	967	32	17,400	25
26	Cabinets			1988	1,045		20	52	52	906	26
27	Water Heater			1988	3,375		15			3,375	27
28	Smoke Alarms			1988	2,764		20	138	138	2,372	28
29	Smoke Alarms			1988	5,380		20	269	269	4,573	29
30	Water Softner			1989	6,225		15			6,225	30
31	Handicap Drinking Fountain			1990	1,794		15	50	50	1,794	31
32	Compressor for Air Conditioner			1990	1,194		8			1,194	32
33	Privacy Curtains & Tracks			1991	3,675		10			3,675	33
34	Landscaping			1992	1,500	89	10		(89)	1,500	34
35	Carpeting			1995	16,083		10	1,474	1,474	16,083	35
36											36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total



XI. OWNERSHIP COSTS (continued)									
B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.									
	1 Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37	Fencing	1996	\$ 1,400	\$	15	\$ 93	\$ 93	\$ 894	37
38	Roof	1988	30,138	972	30	1,005	33	17,330	38
39	Building Improvements	1989	19,293	622	30	643	21	10,504	39
40	Window Covering	1990	1,558		10			1,558	40
41	Air Conditioners	1989	2,557		8			2,557	41
42	Light Posts & Lights	1990	1,080		15	24	24	1,080	42
43	New Ductwork	1990	2,983	96	20	149	53	2,312	43
44	Rubrails & Wall Guards	1990	5,038		10			5,038	44
45	Curtain & Tracks	1990	2,859		10			2,859	45
46	Building Improvements	1990	47,877		30	1,596	1,596	24,736	46
47	Hand Rails	1990	3,409		10			3,409	47
48	Cubicle Curtains	1991	2,150		10			2,150	48
49	Privacy Curtains/Tracks	1991	8,576		10			8,576	49
50	Kitchen Floor	1991	2,820		10			2,820	50
51	Privacy Curtains/Tracks	1991	5,763		10			5,763	51
52	Room Air Conditioners	1991	1,403		8			1,403	52
53	Hand Rails	1991	5,944		10			5,944	53
54	Building Improvements	1991	5,358		15	357	357	5,179	54
55	Landscaping	1992	2,691	159	10		(159)	2,691	55
56	Air Conditioner - Roof Top	1992	26,075	841	20	1,304	463	17,383	56
57	Wallpaper & Cove	1992	1,768		10			1,768	57
58	Sprinkler System	1993	1,399	35	25	56	21	718	58
59	Ceiling Fan	1993	349		15	23	23	283	59
60	Windows	1993	3,750	94	15	250	156	3,021	60
61	Windows	1994	7,050	176	30	181	5	2,162	61
62	Windows	1994	5,800	145	30	149	4	1,754	62
63	Windows	1994	216	5	30	6	1	65	63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 1,131,210	\$ 23,563		\$ 28,379	\$ 4,816	\$ 897,731	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)									
B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.									
1	Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$1,131,210	\$23,563		\$28,379	\$4,816	\$897,731	1
2	Air Conditioner	1994	1,574		8			1,574	2
3	Call Lights	1994	3,132		15	209	209	2,366	3
4	Door Control System	1994	891		15	59	59	663	4
5	Call Light System	1995	6,607		15	441	441	4,845	5
6	Door Alarm System	1995	2,252		15	150	150	1,651	6
7	Call Lights	1995	791		15	53	53	571	7
8	Windows	1996	12,187	305	30	406	101	3,893	8
9	Nurses Station	1996	6,760	169	20	338	169	3,127	9
10	Remodel	1997	3,360	84	39	86	2	768	10
11	Shower Room	1998	19,285	482	40	482		3,536	11
12	Roof	1998	10,000	250	40	250		1,833	12
13	Roof	1999	75,469	1,887	40	1,887		13,207	13
14	Remodel-Kitchen Walls, Floor	2000	6,500	163	40	163		853	14
15	Smoking Shed-Electrical (Metal)	2001	768	53	20	38	(15)	176	15
16	3 Fire/Smoke Dampers	2002	2,904	254	10	290	36	1,137	16
17	New A/C Compressor	2002	1,495	131	10	149	18	548	17
18	New A/C thru-the-wall unit	2002	1,462	128	10	146	18	512	18
19	80 gal Water Heater	2002	5,000	437	10	500	63	1,750	19
20	Carrier Air Conditioner	2002	1,585	139	10	158	19	555	20
21	A/C Fan Motor A-14	2002	526	46	5	105	59	342	21
22	New A/C thru-the-wall unit A-6	2002	1,459	128	10	146	18	474	22
23	Fire Alarm System Upgrade	2002	3,296	178	10	330	152	1,071	23
24	Maintenance Shed	2002	1,410	76	20	71	(5)	247	24
25	Front Parking Lot Repair	2002	12,864	720	8	1,608	888	5,226	25
26	Concrete Pads	2005	5,780	72	20	48	(24)	48	26
27	Oxygen Tank Shed	2005	10,084	126	20	42	(84)	42	27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$1,328,651	\$29,391		\$36,534	\$7,143	\$948,746	34

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$139,948	\$3,656	\$11,711	\$8,055		\$94,548	71
72	Current Year Purchases	3,000	429	300	(129)		300	72
73	Fully Depreciated Assets	382,069					382,069	73
74								74
75	TOTALS	\$525,017	\$4,085	\$12,011	\$7,926		\$476,917	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

		1 Reference	2 Amount	
81	Total Historical Cost	(line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$1,869,935	81
82	Current Book Depreciation	(line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$33,476	82
83	Straight Line Depreciation	(line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$48,545	83
84	Adjustments	(line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$15,069	84
85	Accumulated Depreciation	(line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$1,425,663	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: N/A
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?  
If NO, see instructions.
- ☐ YES☐ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

8. List separately any amortization of lease expense included on page 4, line 34.  
This amount was calculated by dividing the total amount to be amortized  
by the length of the lease
- 

9. Option to Buy:
- ☐ YES☐ NO
- Terms: \*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?  
☐ YES☒ NO
16. Rental Amount for movable equipment: \$ 2,081 Description: \$517 dishwasher rental, \$649 pager rental, \$914 postage meter  
(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:
- Beginning
- Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2006	\$
13.	/2007	\$
14.	/2008	\$

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?

☐ YES

☒ NO

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

2. CLASSROOM PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

COMMUNITY COLLEGE

HOURS PER CNA

☐

☐

☐

3. CLINICAL PORTION:

IN-HOUSE PROGRAM

IN OTHER FACILITY

HOURS PER CNA

☐

☐

B. EXPENSES

		ALLOCATION OF COSTS		(d)	
		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies				
3	Classroom Wages (a)				
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$	\$	\$
10	SUM OF line 9, col. 1 and 2 (e)	\$			

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
- (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
- (c) For in-house training programs only. Do not include fringe benefits.
- (d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.
- (f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

12345678										
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$	\$		\$	1
2	Licensed Speech and Language Development Therapist		hrs							2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs							4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescrpts							9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):									13
14	TOTAL			\$		\$	\$		\$	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.				
		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 14,865	\$ 14,996	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance )	544,492	544,492	3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	11,671	11,671	6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	162,715	128,044	8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 733,743	\$ 699,203	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments	713,124	713,124	12
13	Land		16,267	13
14	Buildings, at Historical Cost		852,569	14
15	Leasehold Improvements, at Historical Cost	330,667	356,722	15
16	Equipment, at Historical Cost	524,533	570,887	16
17	Accumulated Depreciation (book methods)	(659,726)	(1,409,067)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 908,598	\$ 1,100,502	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 1,642,341	\$ 1,799,705	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 256,181	\$ 256,181	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable	916,743	916,743	29
30	Accrued Salaries Payable	30,058	30,058	30
31	Accrued Taxes Payable (excluding real estate taxes)	500	500	31
32	Accrued Real Estate Taxes(Sch.IX-B)			32
33	Accrued Interest Payable			33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 1,203,482	\$ 1,203,482	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 1,203,482	\$ 1,203,482	46
47	TOTAL EQUITY(page 18, line 24)	\$ 438,859	\$ 596,223	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 1,642,341	\$ 1,799,705	48

\*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 835,891	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 835,891	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(397,032)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (397,032)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 438,859	24 *

\* This must agree with page 17, line 47.



**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

**Note:** This schedule should show gross revenue and expenses. Do not net revenue against expense.

1			
	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 3,227,465	1
2	Discounts and Allowances for all Levels	( )	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 3,227,465	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy		6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements		11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***	5,936	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 5,936	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28	<u>Gain on Investments</u>	32,443	28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$ 32,443	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 3,265,844	30

2			
	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	720,677	31
32	Health Care	1,699,210	32
33	General Administration	972,782	33
	<b>B. Capital Expense</b>		
34	Ownership	215,214	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers		35
36	Provider Participation Fee	54,993	36
	<b>D. Other Expenses (specify):</b>		
37			37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 3,662,876	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(397,032)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (397,032)	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? No, cash basis If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)  
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	2,000	2,084	\$ 39,762	\$ 19.08	1
2	Assistant Director of Nursing					2
3	Registered Nurses	8,610	8,959	183,932	20.53	3
4	Licensed Practical Nurses	14,707	15,537	230,725	14.85	4
5	CNAs & Orderlies	69,551	73,977	661,355	8.94	5
6	CNA Trainees					6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	5,659	5,997	96,305	16.06	8
9	Activity Director	1,795	2,149	19,338	9.00	9
10	Activity Assistants	1,837	2,063	17,972	8.71	10
11	Social Service Workers	5,030	5,623	54,829	9.75	11
12	Dietician					12
13	Food Service Supervisor	1,920	2,065	22,156	10.73	13
14	Head Cook	6,846	7,173	55,159	7.69	14
15	Cook Helpers/Assistants	7,989	8,142	54,796	6.73	15
16	Dishwashers	708	712	4,741	6.66	16
17	Maintenance Workers	4,008	4,304	51,263	11.91	17
18	Housekeepers	8,066	9,206	72,546	7.88	18
19	Laundry	10,195	10,592	71,920	6.79	19
20	Administrator	1,920	2,081	36,596	17.59	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager	1,920	2,077	25,816	12.43	23
24	Clerical	1,920	2,105	24,251	11.52	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health C: Resident Aides	14,263	14,684	103,376	7.04	32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	168,944	179,530	\$ 1,826,838 *	\$ 10.18	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	201	\$ 8,960	1-3	35
36	Medical Director		10,200	9-3	36
37	Medical Records Consultant	71	2,520	10-3	37
38	Nurse Consultant	376	9,024	10-3	38
39	Pharmacist Consultant	varies	1,500	10-3	39
40	Physical Therapy Consultant	73	4,395	10a-3	40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant	139	6,730	10a-3	43
44	Activity Consultant	56	3,080	11-3	44
45	Social Service Consultant				45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)	916	\$ 46,409		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$		50
51	Licensed Practical Nurses				51
52	Certified Nurse Assistants/Aides	8	144	10-3	52
53	TOTAL (lines 50 - 52)	8	\$ 144		53

**(See instructions.)**

[illegible]



Facility Name &amp; ID Number Greenwood Manor Nursing Home

# 0020206

Report Period Beginning:

1/1/05

Ending:

12/31/05

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? NO  
If YES, give association name and amount. N/A
- (3) Did the nursing home make political contributions or payments to a political action organization? NO If YES, have these costs been properly adjusted out of the cost report? \_\_\_\_\_
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? YES  
What was the average life used for new equipment added during this period? 7
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. disposable only \$8,485 Line 10-2
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO  
If YES, give effective date of lease. N/A
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
N/A
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 54,993  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? NO If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ NONE Has any meal income been offset against related costs? NONE Indicate the amount. \$ N/A
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? NO  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ N/A  
c. What percent of all travel expense relates to transportation of nurses and patients? 0%  
d. Have vehicle usage logs been maintained? N/A  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A  
g. Does the facility transport residents to and from day training? NO  
Indicate the amount of income earned from providing such transportation during this reporting period. \$ 0
- (17) Has an audit been performed by an independent certified public accounting firm? NO  
Firm Name: N/A The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? N/A If no, please explain. N/A
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? YES  
Attach invoices and a summary of services for all architect and appraisal fees.